

# Student Guide to ClassCharts

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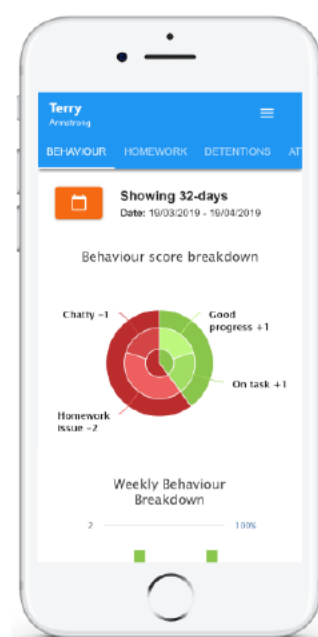
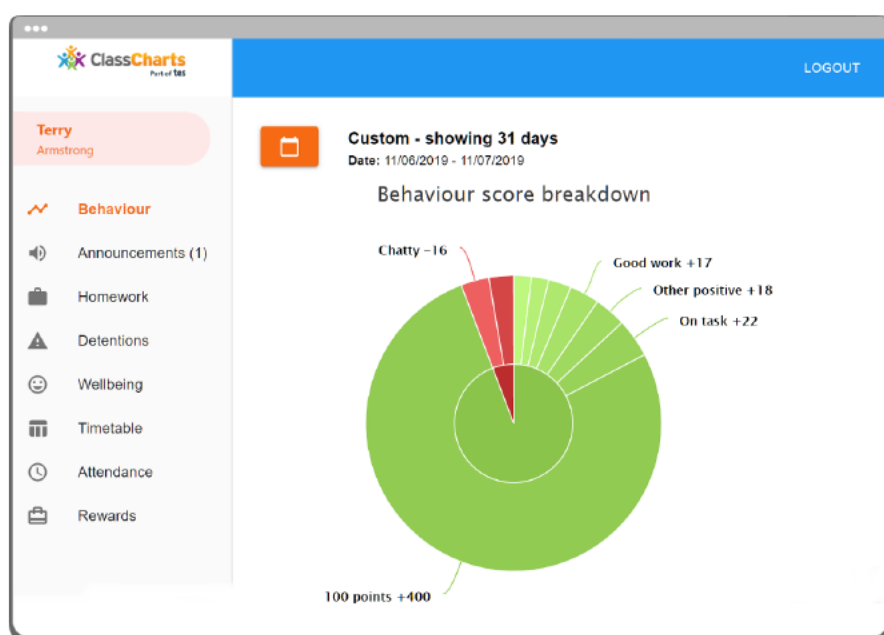
# What is Class Charts for pupils?

Class Charts allows you to keep track of your achievements and behaviour. It also allows you to keep track of your scheduled detentions, view your timetable and create wellbeing submissions. You will receive your log in code via your form tutor

Class Charts for students can be accessed via our [website](#), or by our [iOS](#) and [Android](#) apps.

You can access the student website and links to the student apps at:

<https://www.classcharts.com/student/login>



You should have received a Student code from your school, which will look similar to the example code shown on the right.

This code is used to log into your [student account](#), which is covered on the next page.

**ABC123**

# Logging in to Class Charts

Follow the steps below to access your student account.

1. Enter your [email address](#) and [password](#) into the fields provided.

Access code \*

Your access code

Please enter the access code supplied by your teacher.

Remember me

2. Click on the [Log in](#) button.

LOG IN

3. Enter your [date of birth](#) if prompted and click on the [OK](#) button.

Date of birth

Please enter your date of birth below.

Date of Birth

12/06/2009

OK

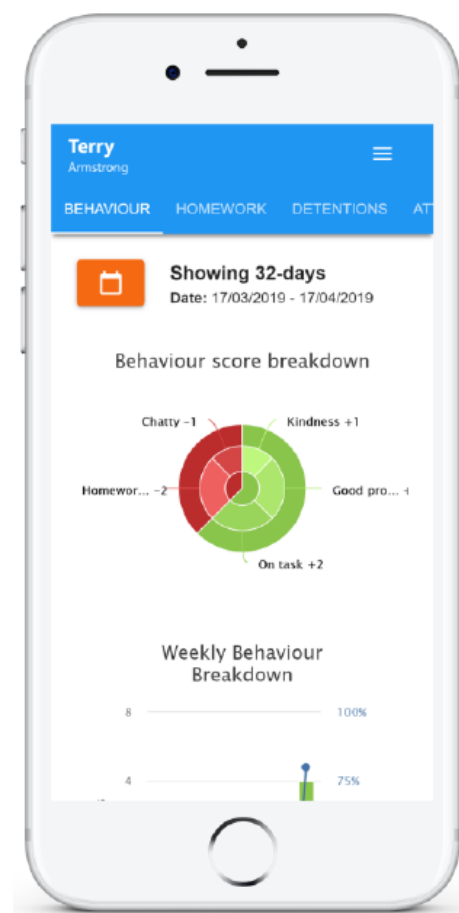
CANCEL

# Behaviour

If your school has decided to share behaviour information, you will see the [Behaviour](#) tab in your account.

Selecting this tab will display your overall behaviour in the form of a pie chart and a bar graph.

By default, the displayed date range is [31 days](#). To view a different range of behaviour data, click on the [Date](#) button.



Below these graphs you will find a list of behaviour activity. These display the [behaviour](#) that was awarded, [when](#) it was awarded, [who](#) awarded the behaviour, the [lesson](#) the behaviour was awarded in, and how many [points](#) the award is worth.

The level of detail within each behaviour award depends on the settings that your school has enabled.

## Activity

Tuesday 16 April

- +1 **Terry Armstrong** 13:04  
On task awarded by Mrs A Abell in 12A/Ft1.
- 1 **Terry Armstrong** 12:04  
Homework issue awarded by Mrs A Abell in 12A/Ft1.

# Detentions

If your school has decided to share detention information with pupils, you will see the [Detentions](#) tab in your account.

Selecting this tab will display a list of [detentions](#) which have been set for you.

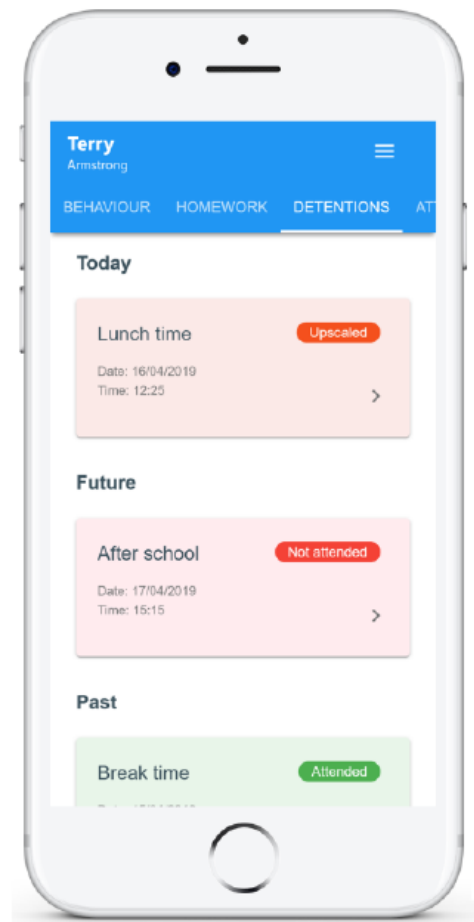
Detentions fall under 4 categories: [Attended](#), [Not attended](#), [Pending](#) and [Upscaled](#).

**Attended:** You have sat this detention.

**Not attended:** You have not sat this detention.

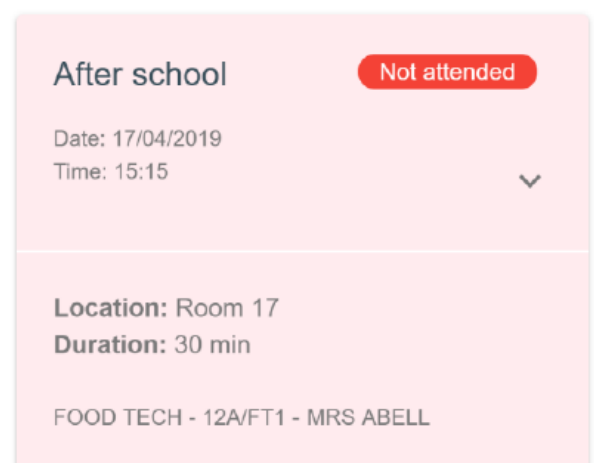
**Pending:** This detention has not been sat and has not been marked as Attended / Not attended by your teacher.

**Upscaled:** This detention has escalated into another type of detention.



To view more information about a specific detention, click on the [arrow](#) icon.

This will bring up a popup that describes the detention, including the [location](#) for the detention, the awarding [teacher](#) and [scheduling information](#).



# Timetable

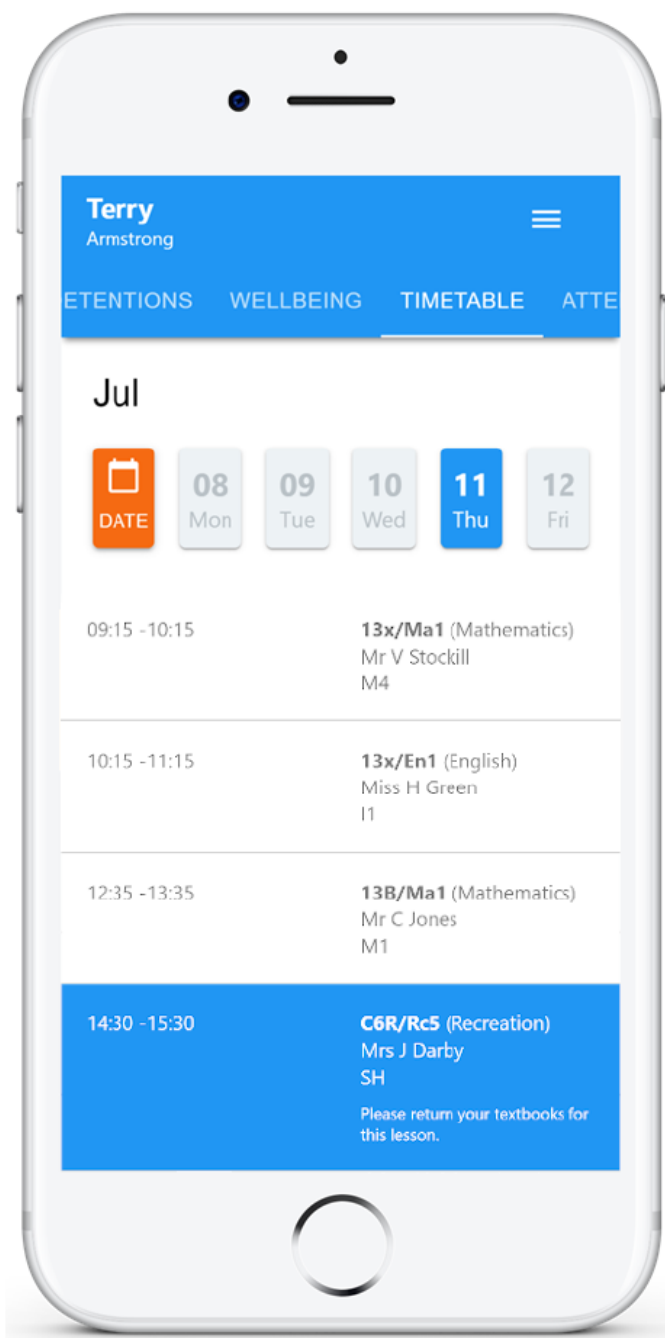
If your school has decided to share timetable data with pupils, you will see the [Timetable](#) tab in your account.

Selecting this tab will present you with your [timetable](#) for the current day. This includes the [time](#) for each lesson, the [lesson name](#), the [teacher's name](#), the [room](#) where the lesson will take place and the [lesson subject](#). If your teacher has left [timetable notes](#), you will also see them for the lesson in your timetable.

Your current lesson will be highlighted in [blue](#), as shown on the right.

To view your timetable for another day of the week, click on one of the other [displayed dates](#) along the top of the timetable.

To change the displayed week, click on the orange [Date](#) button and select a date from the week of your choice.

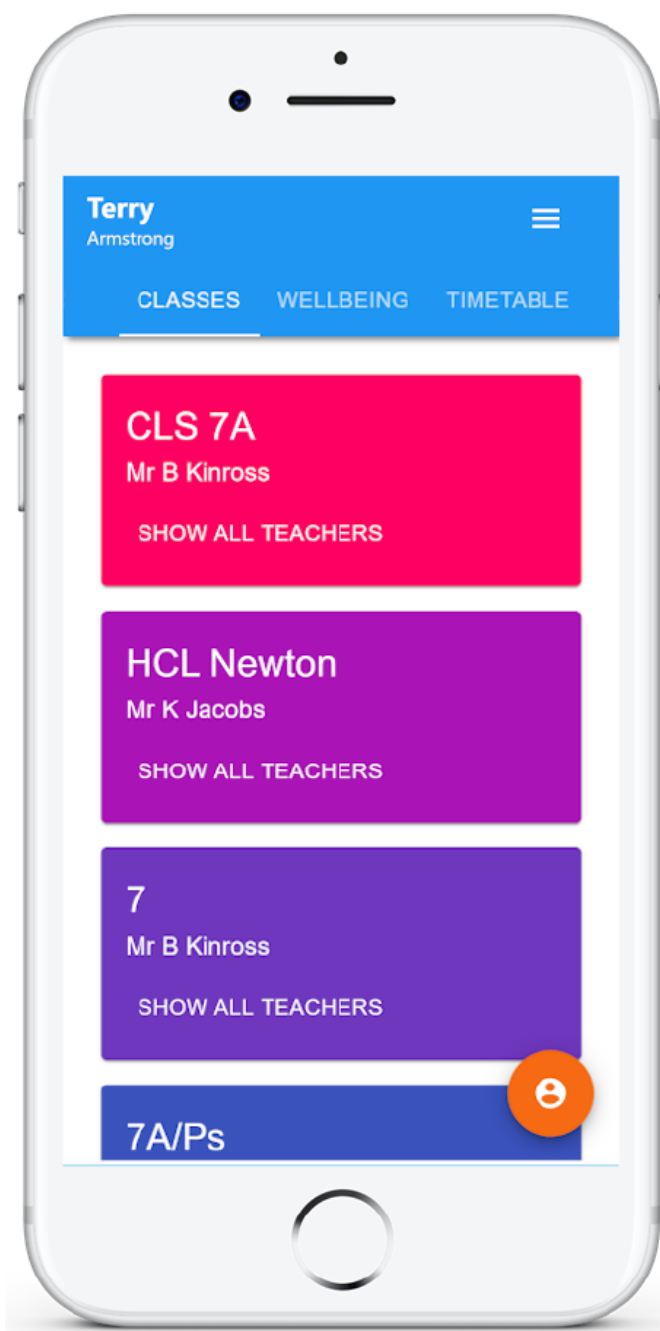


# Classes

If your school has decided to share class data with pupils, you will see the [Classes](#) tab in your account.

Selecting this tab will present you with a list of your [classes](#). Each class tile will display the class [name](#), the class [teacher](#), the [subject](#) and the [room](#) the class takes place in (if applicable).

To view the full list of teachers for a specific class, click on the [Show all teachers](#) button for the class of your choice.



# Wellbeing

If your school has decided to share wellbeing reporting with pupils, you will see the [Wellbeing](#) tab in your account.

Clicking on this tab will present you with five face icons, which represent a range of [emotions](#). These icons can be used to record wellbeing submissions.

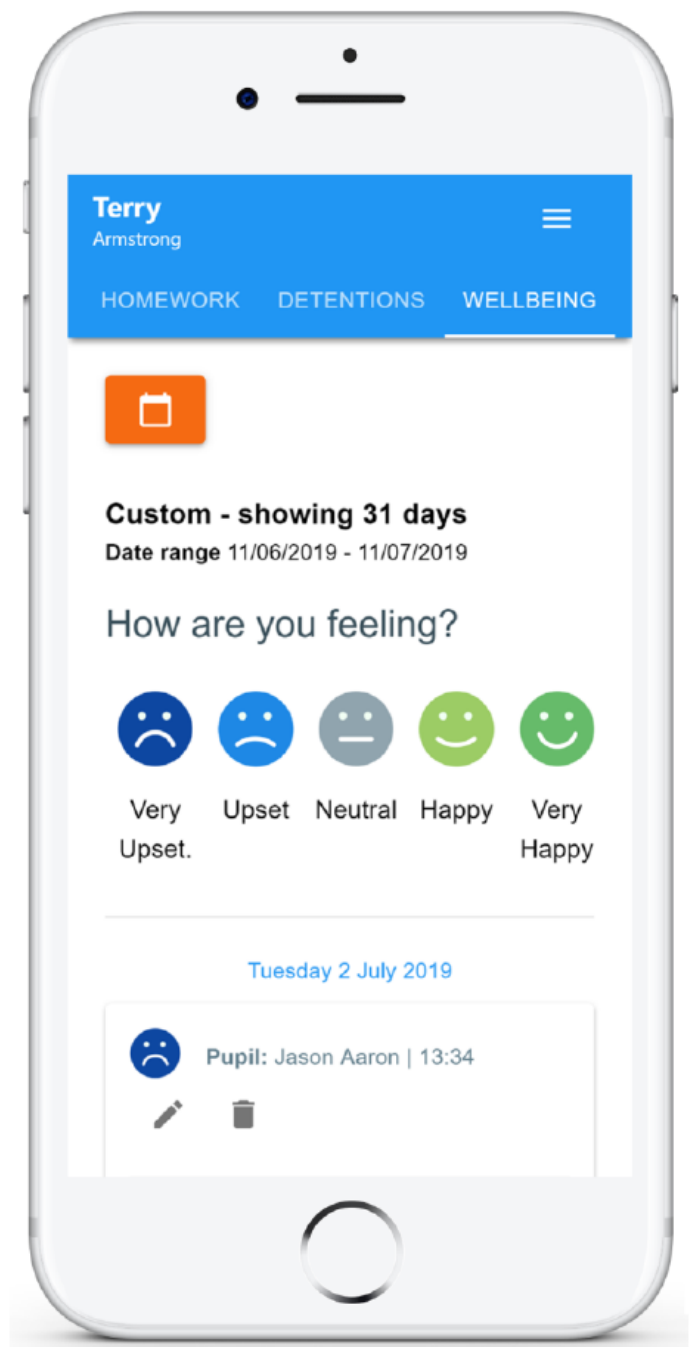
To record a wellbeing submission, select the [face](#) icon that most accurately describes how you are feeling.

You can add a [description](#) for the wellbeing submission, along with a [tracker](#) if your school has made them available to pupils.

Click on the [Save](#) button once you are finished.

Once a wellbeing submission has been recorded, you can make changes to it using the [pencil](#) icon.

To delete a wellbeing submission, click on the [bin](#) icon for the submission of your choice.





# FAQs and troubleshooting

“I don't have a student code!”

Please contact your school and ask for a new student code.

“I'm not seeing \_\_\_\_!”

This quick start guide provides information on all of our modules. If you are not seeing a module mentioned in this guide, your school may not have decided to purchase / enable that module.

“I would like to know more about your privacy policy“

- Your data is held securely in the UK.
- Your data is shared with us by the school and we will only use it for the purpose it is shared for.
- We will not share your data with anyone.

For more detailed information please click here:

<https://www.edukey.co.uk/edukey-terms-conditions/>